

**Dr Ariel Star**

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**The Personnel Officer**

College of Sciences and Technology  
Carslaw Building (F07)  
The University of Sydney  
NSW 2006

**Reference No. A03/002342, Position No. HEO 7  
Veterinary Registrar in Small Animal Medicine  
University Veterinary Centre, Sydney.**

Dear Sir/Madam,

I am writing to apply for the position of Veterinary Registrar in Small Animal Medicine at the University Veterinary Centre, Sydney as advertised in the Australian Veterinary Journal, January/February 2002. I will address the essential and desirable criteria as follows:

**ESSENTIAL CRITERIA****1 Excellent clinical and communication skills and an ability to work as part of a team**

Upon graduation from Bachelor of Veterinary Science at the University of Sydney in 2000 I accepted the position of Associate Veterinarian at Gloucester Veterinary Hospital where I am currently working. At Gloucester Veterinary Hospital I have demonstrated excellent clinical skills and these have enabled me to provide high quality animal care and customer service. During my final year of Veterinary Science I received the KG Johnston Prize in Veterinary Clinical Pathology. The hospital team consists of three veterinarians, three veterinary nurses and a practice manager, and within this team I have demonstrated a high level of communication and effectively worked as a supportive and reliable team member.

I have also held several positions where communication and teamwork were essential qualities. In 1996 I was a receptionist/nurse at Mosman Veterinary Clinic. In this role I effectively communicated with staff and clientele fostering positive and trusting relationships with an emphasis on excellent customer service. This position also required excellent time management, organisational and leadership abilities. I have also worked at Rebel Sport for 5 years employing a high level of customer service, teamwork and communication skills.

I was selected to participate in the Pfizer Veterinary Leadership Program in my 5<sup>th</sup> year of Veterinary Science. This program was designed to extend leadership and management skills and consisted of workshops, a major development project and presentation of our group Veterinary Vision and Values 2010. This program helped me to further my presentation and communication skills, teamwork ability and time management skills. Additionally it enhanced my personal and professional development.

**2 Experience in small animal medicine**

As Associate Veterinarian I have been mainly responsible for maintaining a workload of small animal medicine cases as well as some surgical cases and a large animal caseload. Due to our location and distance from specialist practices I have gained valuable experience working up a variety of medicine cases to a high level and believe this experience provides me with a platform to practice high quality medicine at the University Veterinary Centre.

**3 Degree in Veterinary Science registrable in NSW**

I have a Bachelor of Veterinary Science degree with Second Class Honours from the University of Sydney. I am currently registered with the NSW Veterinary Surgeons Board.

## **DESIRABLE CRITERIA:**

### **1 Experience in working in a multiperson, small animal practice**

As described above, I have had experience working in multiperson, small animal practices at Mosman Veterinary Hospital and Gloucester Veterinary Hospital. From these experiences I am able to demonstrate a high level of personal responsibility as well as an ability to work independently and I have the commitment, trustworthiness and excellent communication required for working in a multiperson practice.

### **2 Postgraduate training and experience in small animal medicine in a referral practice setting, and membership of the Australian College of Veterinary Scientists in Veterinary Medicine**

I am seeking this position as I would like to work in a multifaceted, multiperson team with a commitment to the highest quality veterinary care. In this vein I am committed to further education and have a desire to gain postgraduate qualifications with a view to specialising in veterinary internal medicine.

Prior to my veterinary degree I completed a Bachelor of Science degree with 1st class honours in Zoology. With this background plus my veterinary degree and experience I have an excellent grounding in animal welfare and animal health issues. Through my experiences at university and employment I have demonstrated excellent clinical skills, leadership qualities, communication and presentation skills, effective management and the ability to work in a team. Above all I have a strong commitment to veterinary science and the delivery of a professional service based on quality and care. I have brought to all of my experiences a willingness and commitment to learn and an eagerness to excel. I am enthusiastic and have valuable personal and clinical skills to be a worthy and effective member of your veterinary hospital team.

Thank you for considering my application and I look forward to hearing from you soon. I can be contacted on the above phone numbers at any time.

Yours sincerely,

Dr Ariel Star